



January 2017

Dear Parent

We are pleased to invite you to attend the Year 7 Progress Evening on **Wednesday 1st February 2017 from 4.30 pm - 7.00 pm** with your son or daughter.

For those of you new to these events, we have decided to host our Progress Evenings in the **James Hargreaves Suite at Turf Moor**. In addition, we operate an appointment system for meetings with teachers.

Please find attached your child's appointment sheet. It is your child's responsibility to take their appointment sheet to each teacher. The teacher will then mark on the sheet the time they can see you, their name and their subject. Your child then returns the sheet to you once all the relevant appointments have been made. Please bring this appointment sheet with you on the night.

Teachers will do all they can to accommodate any requests for specific times to see you, but do understand this may not always be possible.

Occasionally, some teachers will teach more than one class. One consequence of this is that they may need to see over 50 parents on one evening. Therefore it may be that appointment times are reduced from 5 minutes to 2 ½ minutes.

Many thanks in advance for your continued cooperation and support.

Yours sincerely

Mr P Thompson
Deputy Headteacher

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