



Dear Parent/Carer,

RE: Catering Provision / School Lunch Pre-Order System – Update

Please note we are making some adjustments to the catering provision from January 2021.

Pre-Order system:

We have decided to continue with the pre-order system, however we are removing some of the options and making them available for general purchase, as part of changes to the main menu and hot meal options. Please note, the hot meal options will be alternated daily and a menu will be displayed in the Cafeteria / Theatre each day.

The **revised pre-order meal deal options, all priced at £2.20**, are as follows:

- Plain ham on white barm cake with a cookie and choice of drink*
- Ham Salad on white barm cake with a cookie and choice of drink*
- Marinated chicken tikka (Halal) with salad on white barm cake with a cookie and choice of drink*
- Tuna mayo salad on brown barm cake with a cookie and choice of drink*
- Tuna mayo salad on white barm cake with a cookie and choice of drink*
- Cheese and Tomato on white barm cake with a cookie and choice of drink*
- Egg mayo on brown barm cake with a cookie and choice of drink*
- Cold crumbed chicken (Halal) and salad wrap with sweet chilli sauce with a cookie and choice of drink*
- Chicken and bacon Caesar pasta salad with a cookie and a drink*

*Drink choices (made at point of collection):

- Water
- Radnor Tropical Fizz
- Radnor Fruits of the Forest
- Radnor Apple Fizz

The **lunch time only Pre-Order facility** is available for all pupils, including pupils entitled to Free School Meals.

General Purchase (Break and Lunch Time):

The break and lunch time menus will be amended from January 2021:

- **Break Time** - toast and croissants will be added to the break time offering which already includes choice of drinks, fruit, yoghurt, brioche and cereal bars.
- **Lunch Time** - Love Joes, paninis and the jacket potato options have been removed from the pre-order system but will be available for general purchase, along with soup and hot pasta pots. Please note the soup and hot sandwich option will vary each day. Cheese paninis, drinks, cookies, and fruit will be available each day.

Please note we will be looking to continually review and change the menu options, and would welcome feedback via email office@btrcc.lancs.sch.uk.

Reminder: Due to the Covid-19 situation, we are unable to accept cash payments. It is essential, if you have not already done so, that you register and access the online system, even if your child is entitled to Free School Meals. (This system will be used for other payment items e.g. trips, ties, as well as catering throughout the school year). Please ensure you load sufficient funds onto your child's account to enable them to purchase from the school cafeteria/ theatre at break and lunch time.

Once logged into the Scopay system, there are **2 catering options** available for making payments for food/drink purchases. **It is essential to select the correct option when adding funds to your child's account balance, as it is not possible to switch funds between the 2 options:**

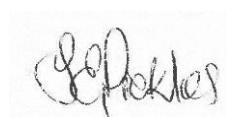
OPTION 1: <u>General Purchases</u>	Payments added to this option will enable purchases to be made at break time and lunch time on the day from the cafeteria/ theatre. Please ensure you load sufficient funds onto your child's account to enable them to purchase from the school cafeteria/ theatre at break and lunch time.
OPTION 2: <u>Pre-Ordered Lunches</u>	Payments added to this option will enable lunch time orders to be placed in advance, for a specific day(s) and be paid for at the time of order. Please note: <ul style="list-style-type: none">• orders cannot be placed on the day a meal is required• it is possible to cancel/ change your selection once your order has been placed, up to the evening before required

****There is no longer a minimum payment amount that can be credited to your child's account.****

Please note: Pupils entitled to Free School Meals will be able to use their daily entitlement **at lunch time only**, to ensure they have the opportunity to receive a meal deal. The pre-order facility is available for pupils eligible for Free School Meals. If your child requires something at break time, they would need to purchase this (using the online payment system) or alternatively bring a snack.

Please contact the school office on 01282 506200 or email office@btrcc.lancs.sch.uk if you require any further assistance regarding your online access or further information about the system.

Yours sincerely



S Pickles
Assistant School Business Manager