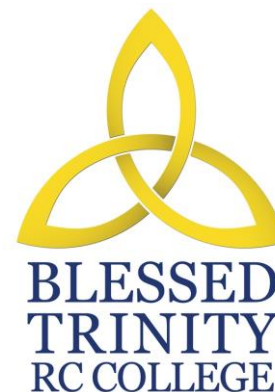


Our Ref: RAW/GF
24th February 2021



Dear Parent

We are pleased to invite you with your son or daughter to attend the:

Online Year 8 Progress Evening
on Wednesday 3rd March 2021
from 4:30pm – 7:00pm

Online Appointment Booking

We have introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from Wednesday, 24th February 2021 and will close on Wednesday, 3rd March 2021 at 3:00pm.

Please visit <https://btrcc.schoolcloud.co.uk/> to book your appointments.

Login with the following information: Parent's Title, Parent's First Name, Parent's Surname, Parent's email address. Pupil's First Name, Pupil's Surname, Pupil's Date of Birth.

Please note when creating your account, both your information and that of your child's will need to match the data on the school system.

A short video guide on how to add appointments is here: <https://vimeo.com/473882995/>

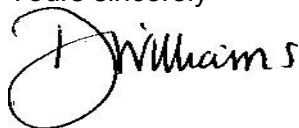
You will be allocated 3-minute slots for each teacher; the call will automatically end after the allocated minutes and then the next teacher will allow you into the following session.

Art, Computing, DT, PA and Music teachers have multiple classes and are therefore unable to see all parents, please deselect them from your list unless you have a specific query or concern. Should you require an appointment with a teacher who is fully booked, you will be added to a waiting list, where the teacher will accommodate you if a space becomes available or they will make contact at another time.

Mr. Kelly who is Year 8 Leader, will show as a Year 8 when booking appointments. Please deselect him unless you specifically want to make an appointment to see him.

Many thanks in advance for your continued cooperation and support.

Yours sincerely



Mrs D Williams
Deputy Headteacher

Headteacher: Mr R Varey BEd (Hons) MA
Ormerod Road, Burnley, BB10 3AA
Tel: 01282 506200
E-Mail: office@btrcc.lancs.sch.uk