

Our Ref: DW/JR
15th November 2021

Dear Parent

We are pleased to invite you to attend the Year 9 Progress Evening on **Wednesday, 24th November 2021 from 4:30pm – 7:00pm** with your son or daughter.

This will be held in **person** at **Blessed Trinity RCC**.

Appointment Booking

We are using an online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from Monday, 15th November 2021 at 4:00pm and will close on Wednesday, 24th November at 1:00pm.

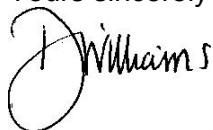
Please visit <https://btrcc.schoolcloud.co.uk/> to book your appointments. Attached is parents' guide with step by step instructions for booking appointments.

Occasionally, some teachers will teach more than one class. One consequence of this is that they may need to see over 50 parents on one evening. Appointments will, therefore, be allocated on a first come first served basis, please join the waiting list if the required teacher has no availability so that we can make alternative arrangements.

Due to the rise in COVID cases nationally, please may we ask that only one parent/guardian attends with the pupil. We would encourage that face masks are worn by all attending and request that regular hand sanitising takes place, sanitising stations will be situated around the school. If queuing for an appointment, we ask that you wait outside of the allocated room.

Many thanks in advance for your continued cooperation and support.

Yours sincerely



Mrs D Williams
Headteacher