

BLESSED TRINITY COLLEGE PTFA

MINUTES OF THE MEETING HELD ON Jan 9th 2017

PRESENT

Karen Brierley, Judith Dand, Donna Fielding (DF), Debra Frost (DFR), Michelle Llewellyn-Evans, Jill Martins, Allison McKittrick, Eamon Robinson, Sarah Stalton-Tracey

APOLOGIES

Non received

MINUTES OF LAST MEETING

Due to confusion surrounding the Dec meeting it was only attended by three members & no minutes were taken.

MATTERS ARISING & FUTURE EVENTS

Trying to establish monies to come in from Disco, need to confirm if we have a bill to come from school for food supplied by school for Discos.

YR7 Christmas Disco

Excellent feedback for YR7 disco but extremely busy. There were sufficient snacks/pizza for children but no major surplus.

10 year Anniversary of BTRCC

Debra contacted The Oaks during the meeting to establish the availability of Friday 16th June. The night is available however we were unable to book, need to formally place booking **(DFR)**.

Race Night

Preferable date is Friday 3rd Mar, need to check availability of room **(SST)**. Need to obtain race dvds which are by number & not horse name, in order that people can name the horse and listen along with the commentary **(SST)**. Need to purchase race night tickets for placing bets & 8 x bottles of Prosecco for prizes **(DFR)**. School to check whether Graham can provide catering **(ER/DF)**. Publicity posters to be produced **(ER)**. Race Night booklet to be produced **(JD)**. It maybe more difficult this year to sponsor the races due to the loss of members who had good commercial/business contacts. To sponsor a race it's £20, to buy a horse £5. Eight races each with eight horses = 64 x £5 = £320 for horses & 160£ in sponsorship.

Request Process for PTFA Funds

Eamon has received many requests, he collated & shared all 12 requests totalling 6.2£k during the meeting. The team agreed to allocate 4£k. Funds will be issued however receipts are required from funded departments as this is a Controls requirement for PTFA accounts.

Department	Staff	Request	Quantity	Amount
KS4 Textiles	P Clegg	Mannequins	4	£112
KS4 Textiles	P Clegg	Fabric	Off-cuts	£100
Health & Social	R Parveen	Wash & Glow Checkpoint	1	£215
Nurture	N Lincoln	Rug & Bean Bags	1 & 4	£250
Per Arts	R Wright	Extra curric clubs	N/A	£400
English	S Woodruff	Author Visit	N/A	£225
KS4 Resistant Materials	E Robinson	Vacuum Press kit	1	£699
DOE	L Place	Digital Mapping & Trackers	8	£2,000
Total				£4,001

FINANCIAL REPORT

Monthly Draw A/C £3011.37 (as at 29/9/16) No further update available

Community Fund £1968.88 (as at 12/9/16) No further update available

MONTHLY DRAW

SPECIAL CHRISTMAS DRAW

ONE PRIZE £300 No 274 Mrs J C stott

DECEMBER 2016

1st £100 No 69 Mrs S Hall
2nd £50 No 20 Miss B Bleasdale
3rd £25 No 88 Mrs T McKnight
4th £15 No 206 Mrs D Topham
5th £10 No 47 Mr P Crossley

JANUARY 2017

1st £100 No 149 Mrs A Mangham
2nd £50 No 292 Mrs H Duffy
3rd £25 No 120 Mrs J Cowgill
4th £15 No 261 Mrs L Townley
5th £10 No 63 Mrs N Yorke-Robinson

NEXT MEETING IS ON 06/02/17. See you there!

N.B This is the 1st Monday in Feb dur to half term!!!