



BLESSED
TRINITY
RC COLLEGE

Welcome to

Blessed Trinity

RC College

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Dear Parent

Thank you for considering Blessed Trinity RC College for your child's education. We believe that we are blessed by God with amazing children, dedicated staff and world class facilities. We are part of God's creative process, fulfilling the potential of each individual.

Our rigorous curriculum stretches our most able and supports our most vulnerable. Our academic pathway prepares our pupils for the best universities.

We have extremely high standards regarding behaviour, uniform and attendance. We are a strict but happy community. Our parents appreciate the robust approach that we take to the small but important details of school life.

At Blessed Trinity we provide a wealth of extra-curricular experiences to inspire our pupils. We have an outstanding record for sport at local, county and national level. We have the largest cohort in Burnley participating in the Duke of Edinburgh Award Scheme. Our pupils have amazing opportunities; using our purpose built theatre, recording and dance studios to participate in the arts.

I am delighted to welcome you to Blessed Trinity and I do hope that you want to be part of our optimistic and flourishing community.

Yours sincerely



Deborah Williams
Headteacher



Blessed Trinity RC College, Ormerod Road, Burnley, Lancashire, BB10 3AA

Telephone: 01282 506200 **Web:** www.btrcc.lancs.sch.uk

Vision Statement

The Governors of Blessed Trinity are committed to ensuring that the school becomes a flourishing centre of life-long Catholic learning, dedicated to inspiring and forming young people, who are not only academically accomplished, but who are spiritually alert, culturally developed and able to contribute effectively as Christians in the communities in which they live.

Blessed Trinity will be a school which:

- affirms that the educational process is a genuine Christian journey toward perfection;
- upholds a clear, life-enhancing vision of Catholic moral and social teaching, centred on prayer, worship and the Gospels, where the importance of the family and the crucial role of parents are whole-heartedly supported;
- becomes a community that values and practises tolerance, respect and concern for others;
- provides a truly caring, safe and supportive environment in which every young person in the school community is valued and encouraged to grow in Christ, developing to his or her full potential;
- strives to achieve the highest possible academic standards, taking into account the ability and needs of each pupil;
- equips its pupils with the broad-based skills, knowledge and Christian vision to enable them to become responsible adult citizens who have a living faith and a clear understanding of their duties as Christians;
- is outward looking and positive, actively encouraging participation in the wider community and in the Burnley Learning Partnership;
- invests in developing its staff and resources effectively, encouraging life-long learning;
- promotes excellence in every aspect of school life through the setting of clear standards combined with effective monitoring, reviewing and the recognition of the need for continuous improvement.

Mission Statement

A summary of our vision statement is encapsulated in our mission statement:

**Love God, Serve Others,
Work Hard, Value All.**

Religious Life

Our Catholic Faith is at the very heart of our school community and is therefore central to everything that we do. Every member of our school community is encouraged to live according to the values of Christ, reflecting love, justice, forgiveness and concern for those in need.

Meaningful prayer takes place throughout the day and liturgical events are celebrated with masses and assemblies throughout the year. The Faith life is run by our part-time Lay Chaplain Miss Wilkinson. We have a thriving extra – curricular life with residential and non-residential retreats forming a key aspect of this work. The Lay Chaplain is supported in her work by the RE department, Pupil Mission Leaders, the Local Clergy and Burnley Building Bridges who enable our pupils to explore and reflect on our relationships with our own and other Faiths in the local community.

Religious Education is part of the core curriculum and is studied by all pupils up to GCSE level. In line with the Catholic Directory a comprehensive study of both Catholic Christianity and other major world religions are central to the RE syllabus.

Learning Support

The school welcomes pupils of a wide range of abilities and aims to ensure that all are able to realise their aspirations. Following the Special Education Needs (SEND) Code of Practice, procedures are in place to identify pupils' special educational needs. To make sure our SEND pupils receive appropriate help and support, they are assessed and monitored. Parents are encouraged to take part in this procedure. Blessed Trinity works with external agencies, to receive appropriate interventions, for example, Educational Psychologists and specialist advisors.

The department has a very experienced team of Learning Support specialists who support pupils in curriculum learning, mentoring and social and emotional issues. Teachers review pupil progress on a termly basis. Pupils, parents and Learning Support staff are encouraged to take an active part in this process and to work with teachers to remove barriers to learning and to enable all pupils to reach their full potential.

Progress

Pupil progress is measured regularly through both formal and informal means. This includes regular checking and marking of work and regular feedback to the pupil through subject lessons, tutorials and where necessary, the Year Leader and Progress Team. Pupil progress is monitored formally and reported to parents each term. Progress Evenings, where parents are encouraged to come into school to discuss their child's progress, are held at least once a year. In addition, Parents are welcome to contact school to make an appointment to discuss their child's progress at any stage during the year.

Pupils are set in the following subjects: English, Humanities, Science, Modern Foreign Languages, Mathematics, Religious Education and Computing. Decisions about sets are made initially on KS2 data. At each termly assessment point, pupils' attainment is reviewed in the 'setted' subjects. An achievement panel monitors pupils who could potentially move sets.

Curriculum

Our school aims to provide a broad, balanced and relevant curriculum in order to promote academic excellence and develop the potential of the individual.

Key Stage 3

In addition to the core subjects of English, Mathematics, Religious Education and Science, pupils study Art, Dance, Drama, Geography, History, Computing, Modern Languages, Music, Physical Education and Technology. Citizenship/PHSE is taught during Form Time and collapsed timetable days, in addition to its delivery across the full curriculum.

Key Stage 4

All pupils study the core subjects of English, Mathematics, Religious Education and Science. They also choose from a number of options suited to their academic ability and interest. Most will choose three option subjects and are given advice and guidance throughout the process.

Citizenship/PHSE is taught during Form Time and collapsed timetable days, in addition to its delivery across the full curriculum.

Option subjects currently include:

| | | | |
|-------------------|--------------------------|------------------|--------------------|
| Computer Science | History | Music Technology | Sport and Coaching |
| Design Technology | Health and Social Care | PE | Spanish |
| Fine Art | Hospitality and Catering | Performing Arts | |
| French | Information Technology | Photography | |
| Geography | Music | Sociology | |

The school regularly reviews its option subjects. Depending on pupil need and availability, pupils may also be offered the opportunity to study additional extra-curricular GCSEs and in some their option pathway will allow for extra time for help and support with English and mathematics.

We also offer a 'future success' pathway for some pupils. This pathway offers a combination of school classes in Mathematics, English, Science, RE and Vocational Studies.

Rewards

The school operates a rewards system to positively recognise, reward and celebrate the success of our pupils. Merits are awarded for, amongst other things; positive attitudes to learning, perfect uniform, excellent homework, courtesy and respect and contribution to the community including participation in extra-curricular activities. The number of merits earned will determine whether a pupil achieves bronze, silver, gold or platinum status. Hard work is recognised and celebrated.

Homework

Learning at home is an essential part of good education. Regular homework is important. It gives pupils the opportunity to practise the tasks done in class and contributes towards improving a range of important skills. All homework for pupils is set using 'Class Charts'. This is an online homework calendar which provides a simple way for pupils and parents to find out about homework instructions, support material and deadlines set by teachers. It allows parents the opportunity to see when homework has been set and when it needs to be submitted. All pupils and parents receive log in details which allows access to all homework from many electronic devices.

Attendance

At Blessed Trinity RC College, regular attendance is seen as essential for all pupils to make the most of their educational opportunities. We monitor attendance at school and in lessons very closely, making great efforts to establish good communications and a close partnership with parents on the attendance matters. Year Leaders, Assistant Headteachers and the Attendance and Punctuality Improvement Officer have this as a specific responsibility.

As a parent you have the legal responsibility for making sure your child attends school regularly (at least 95%) and on time. There may be times when your child has to miss school, for example, due to sickness, family bereavement or hospital appointment. On such occasions, please inform the school immediately by telephone on 01282 506200 or email dhope@btrcc.lancs.sch.uk. Absences due to illness require an appointment card or note from your GP. If your child is late to school due to a dental appointment or similar, they will need to show an appointment card.

From 1 September 2013 Headteachers have not been permitted to authorise any leave of absence during term time unless they are satisfied that there are exceptional circumstances to warrant the granting of leave. This relates to all requests for leave, not just requests for a family holiday. Please be mindful of the above legislative changes when planning future holidays. Please ensure you check the holiday list on our school website each year as not all schools follow the same pattern. A holiday leave request form is available on the website.

All absences come at a price. Children missing school may not be able to keep up with academic work. In a busy school day it is difficult for your child's teacher to find the extra time to help them to catch up. Missing two weeks in each year at 95% attendance will mean that over your child's school life they will miss almost one term of education.

School Day

| | |
|---------------|---|
| REGISTRATION | 8.45 – 9.10 |
| P1 | 9.10 – 10.10 |
| P2 | 10.10 – 11.30 |
| ROLLING BREAK | Year 7, 9 & 11: 10.10am – 10.30am Year 8 & 10: 11.10am – 11.30am |
| P3 | 11.30 – 12.30 |
| P4 | 12.30 – 14.05 |
| ROLLING LUNCH | Year 7, 9 & 11: 12.30pm – 1.05pm Year 8 & 10: 1.30pm – 2.05pm |
| P5 | 14.05 - 15.05 |

Transport

Details of bus routes to the school are available from reception.

At present there are buses leaving from:

- Harle Syke via Hillingdon Road and Eastern Avenue
- Padiham Road via Clifton Farm
- Manchester Road, Burnley via Cog Lane and Brunshaw Road
- Hapton Inn via Glen View Road
- Todmorden Bus Station

For information parents should contact:

School Travel Line

Tel: 0300 123 6738

Calderdale (Todmorden bus only)

Tel: 0113 3481122

www.generationm.co.uk



School Uniform

Wearing uniform will be very much a part of what it means to be a pupil at Blessed Trinity. The uniform for pupils is simple and smart and gives pupils a sense of belonging to the school.

Girls

- Royal Blue Blazer with school embroidered logo and braid.
- Plain white shirt, tucked in neatly.
- Clip-On Tie worn with top button fastened:
 - **Year 7-10:** Royal Blue with Gold Stripes featuring an additional coloured stripe to represent their form group
 - **Year 11:** Gold and Royal Blue striped tie
- Grey all round pleated skirt or mid-grey or black trousers (no tight fitting fashion trousers or jean style with buckles).
- Plain grey knee socks or black opaque tights. Socks must not be over the knee.
- Plain black school shoes not trainers.
- Optional: Grey V-neck jumper or cardigan with navy/gold stripes– no zips, logos or motifs.
- Shoes must be plain black only. No logos, stripes, high heels, canvas or boots of any type. Trainers are not acceptable footwear.
- Royal Blue Apron for DT

PE Kit

- Navy round neck t-shirt with school logo or navy and yellow football shirt with school logo
- Navy shorts/navy skort/navy leggings/navy tracksuit bottoms with school logo
- Navy and yellow socks
- Trainers

Optional

- Navy half zip top with school logo (no hoods)
- Navy rain jacket with school logo
- Gum shield
- Boots or leisure shoes of any kind are not allowed e.g. pumps/canvas material/Converse, etc. Trainers must be fully supportive.

Boys

- Royal Blue Blazer with school embroidered logo and braid.
- Plain white shirt, tucked in neatly.
- Clip-On Tie worn with top button fastened:
 - **Year 7-10:** Royal Blue with Gold Stripes featuring an additional coloured stripe to represent their form group
 - **Year 11:** Gold and Royal Blue striped tie
- Mid grey or black tailored trousers (no tight fitting fashion trousers or jean style with buckles).
- Plain black or grey socks.
- Plain black school shoes not trainers.
- Optional: Grey V-neck jumper or cardigan with navy/gold stripes - no zips, logos or motifs.
- Shoes must be plain black only. No logos, stripes, high heels, canvas or boots of any type. Trainers are not acceptable footwear.
- Royal Blue Apron for DT

PE Kit

- Navy round neck t-shirt with school logo or navy and yellow football shirt with school logo
- Navy shorts with school logo
- Navy and yellow socks
- Trainers

Optional

- Navy tracksuit bottoms with school logo
- Half zip top with school logo (no hoods)
- Navy rain jacket with school logo
- Gum shield
- Football boots
- Boots or leisure shoes of any kind are not allowed e.g. pumps/canvas material/Converse, etc. Trainers must be fully supportive.

The school sets high expectations regarding uniform and appearance. There is a detailed Uniform Policy available on the school website or on request from reception.

Hoodies are not permitted.





Mobile Phones

The school recognises that the use of mobile phones when travelling to and from school can reassure parents regarding personal safety. For this reason, pupils are allowed to bring a mobile phone into school on the understanding that it is switched off, kept in a bag or a locker and is not seen throughout the day. If a mobile phone is seen or heard on school premises it will be confiscated and only returned to a parent/carer through reception.

Support for pupils

Our school is structured in a way that offers support to all pupils. Form Tutors and Year Leaders are immediately responsible for their pastoral care. Programmes can be organised to ensure our pupils are supported either pastorally or academically to enable them to succeed.

Bullying

We have a clear policy on bullying, which states that bullying is not tolerated at Blessed Trinity. We believe that bullying can affect us all and that we share a responsibility to do all that we can to prevent and combat it. Any child worried about bullying is encouraged to talk to a teacher, another pupil or parents. We make it easy to report any incidents of bullying at Blessed Trinity by giving pupils a range of ways to inform us, including through a link on our website. All reports of bullying will be recorded and acted upon appropriately. Please see the school website for an abridged version of the school's policy and procedures on bullying including the 'child-friendly' guidelines. The full anti-bullying policy is available on request.

Safeguarding

Blessed Trinity RC College is committed to safeguarding and promoting the health and welfare of all pupils. All staff will be vigilant to protect the children in our care. Any cause for concern will be immediately reported to a Designated Safeguarding Officer or the Designated Safeguarding Lead. The school policy and The Keeping Children Safe In Education 2022 will be followed. A full version of the school's safeguarding policy is available on request.



Pupil Voice

We believe it is important to listen and respond to feedback from our pupils. Regular opportunities are provided to seek pupil voice, this includes; Headteacher breakfast and pupil surveys. In addition, the school has a very active School Council which comprises of representatives from each year group. This forum allows pupils to articulate their views and revise policies for the good of the whole school community.

Extra-Curricular Life

We believe that a greater sense of belonging and respect for others can be achieved through extra-curricular activities. These can have a great impact on a young person's life, often unlocking less evident talents and raising self-esteem. The range of activities is diverse and tailored to meet the needs of all our pupils including lunch and after-school sports (e.g. cricket; basketball; badminton; football; hockey; netball; rugby; running; table tennis), the Duke of Edinburgh Award scheme, Young Enterprise, literary and poetry festivals, debating competitions, art projects, KS3 Science club and chess club. Clubs extend a pupil's knowledge and skills beyond the curriculum whilst team activities enhance loyalty, confidence and responsibility. Pupils are also offered opportunities to express their creative talents in a variety of school productions, such as: 'Grease', 'High School Musical' and 'Little Shop of Horrors'; band nights and in the school choirs.





Blessed Trinity RC College

ADMISSION NUMBER 250

CLOSING DATE FOR APPLICATIONS: 31 OCTOBER 2022

OFFER DATE FOR PLACES: 1 MARCH 2023

The ethos of the school is clearly outlined out in the statement below:

This school was founded by, and is part of, the Catholic Church. The school shall be conducted in accordance with the provision of the Education Acts and subject thereto, in accordance with:

- the provisions of the Instrument of Government;
- the provisions of these Articles and any Rules or Bye-Laws made thereunder;
- the trust deed of the Diocese of Salford;
- the teachings and canon law of the Roman Catholic Church;
- School is to serve as a witness to the Catholic Faith in Our Lord Jesus Christ.

Acts of collective worship shall be in accordance with the rites, practices, discipline and liturgical norms of the Catholic Church. The form and content of religious education provided shall be determined from time to time by the Governing Body and shall be in accordance with the teaching, discipline and particular norms of the Catholic Church. As a Catholic school, Religious Education is central to the life of the school. Our Catholic faith influences all our work as we strive to follow the gospel values of love, justice and concern for others.

We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

Definitions:

1. 'Catholic' means a pupil who is a baptised member of the Roman Catholic Church.
2. 'Sibling' refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner. In every case the child should be living in the same family unit at the same address containing the sibling who is a pupil at the school at the date of admission.
3. Twin/triplets – where there are twins wanting admission and there is only a single place left within the admission number, the Governing Body will exercise as much flexibility as possible. If places for twins or triplets cannot be offered, the family will be advised accordingly. This may also apply to siblings in the same year group. If only a single place can be offered for twins, then the local authority's system for a random draw will decide which pupil receives an offer.
4. 'Nominated Parish' means any one of the following Roman Catholic Parishes: St Mary's, Burnley; St John's, Burnley; Christ the King, Burnley; St Mary Magdalene's, Burnley; St Augustine's, Burnley; St John's, Padiham; St Joseph's, Todmorden.
5. 'Associated Primary School' means a Roman Catholic Primary School located within a Nominated Parish.
6. 'Denominational School' means an aided school (designated by the DFE as having a religious character) which embraces the tenets of, and is supported by a Church or religious organisation.
7. 'Looked After Child' means a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22 (1) of the Children Act 1989). A previously "Looked After Child" is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.
8. 'Admission meeting' means the meeting at which the Governors determine the order of priority of applicants in accordance with the criteria below and at which the pupils to be admitted to the school in the forthcoming intake are determined subject to the published admission number.
9. 'Home address' must be the current one at the time of application, i.e. the family's main residence. If the address changes subsequently, the parents should notify the school. Where the parents live at different addresses, and there is "shared parenting", the address used will normally be the one where the child wakes up for the majority of Monday to Friday mornings. If there is any doubt about this, then the address of the child benefit recipient will be used. Parents may be asked to show evidence of payment through bank/building society statements or tax credit award notices.

Categories:

1. A baptised Catholic 'looked after child' or a baptised Catholic child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order, including those who appear to this admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Baptised Catholic children who have a sibling in the school at the time of application and admission.
3. Baptised Catholic children from the following Partner Primary Schools listed on page 1.
4. Other baptised Catholic children.
5. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order, including those who appear to this admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.
6. Non Catholic children who have a sibling in the school at the time of application and admission.
7. Children with a parent or carer who has been employed at the Academy for a minimum of two years prior to the closing date for applications.
8. Non Catholic children from the Partner Primary Schools.
9. Children with a parent/carer who regularly worships in a church which is in full membership of Churches Together in England or the Evangelical Alliance. Confirmation in writing from an appropriate Minister of Religion is required as evidence.
10. Non Catholic children attending any other Catholic school.
11. Any Other Pupils.

The admission meeting will be held shortly after the published closing date. Details of the applicants to be offered places will be forwarded to the Local Authority. Those applicants not offered a place will be placed on a waiting list in priority order based on the criteria within the published policy, and will be offered a place, if one becomes available at any time prior to the start of the following school year, (e.g. because not all the initial offers have been accepted), in the same order of priority.

Applications received after the published closing date but before the date of the admission meeting will be treated as valid applications and duly considered. Applications received after the date of the admission meeting will be placed on the waiting list in accordance with the above criteria. The waiting lists will be maintained for the full autumn term in the academic year of admission.

Oversubscription Criteria

The order of priority within any of the criteria categories set out above shall be determined by ascertaining the distance between the applicant's usual home address and the school. Distance will be measured using a computerised straight line measuring system from the front door of the child's home to the main gate at the school (Ormerod Road). The highest priority will be given to those living nearest the school and so on to the lowest priority being given to those living farthest from the school. In the event of a 'tie-break', precedence will be given to siblings of pupils in attendance at the school when the child applying starts, after which places will be allocated according to ease of access and proximity, taking into account the availability of alternative Roman Catholic and Community Schools. This means that pupils having an easier (or where ease is equal, a shorter) journey to an available alternative school will have a lower priority at Blessed Trinity RC College.

In-Year/Non-Routine Admissions

It sometimes happens that a child needs to change school other than at the "normal" time; such admissions are known as non-routine or in-year admissions. Parents wishing their child to attend this school should arrange to visit the school. They will be provided with an application form once they have a definite local address. If there is a place in the appropriate class, then the governors will arrange for the admission to take place. If there is no place, then the admissions committee will consider the application and information about how to appeal against the refusal will be provided. Appeals for children moving into the area will not be considered until there is evidence of a permanent address, e.g. exchange of contracts or tenancy agreement with rent book.

Please note that you cannot re-appeal for a place at a school within the same school year unless there has been relevant, significant and material change in the family circumstances.

The website address for online applications is www.lancashire.gov.uk/schools.

Application Form

To apply for admission to Blessed Trinity, parents/carers are required to also complete the school's own supplementary admission form.



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A Voluntary Academy



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