

Our Ref: RAW/GF
18th January 2020



Dear Parent

We are pleased to invite you with your son or daughter to attend the:

Online Year 11 Progress Evening
on Wednesday 3rd February 2021
from 4:30pm – 7:00pm

Online Appointment Booking

We have introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from Thursday, 21st January 2021 and will close on Wednesday 3rd February 2021 at 9:00am.

Please visit <https://btrcc.schoolcloud.co.uk/> to book your appointments.

Login with the following information:

Parent's Title, Parent's First Name, Parent's Surname, Parent's email address.

Pupil's First Name, Pupil's Surname, Pupil's Date of Birth.

Please note that both your information and that of your child's will need to match that held on the school system when creating your account.

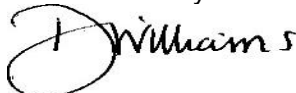
A short video guide on how to add appointments is here <https://vimeo.com/473882995/>

You will be allocated 2 or 4 minute slots for each teacher; the call will automatically end after the allocated minutes and then the next teacher will allow you into the following session. Due to some teachers having multiple classes, their appointment time will be 2 minutes, this is to enable all parents to be seen, we therefore ask that if you have any specific questions please can you use the notes function when booking the appointment. This will be seen prior to the evening and the teacher can therefore prepare in advance.

Some staff will be available from the earlier time of 3:30pm in order to facilitate more appointments. This will show on the individual teacher appointment page when booking.

Many thanks in advance for your continued cooperation and support.

Yours sincerely



Mrs D Williams
Deputy Headteacher